



Minutes – NSW AFI Conference Call

25 January, 2017

Time	From: 18:00 To: 19:03
Attendees	Michael Forbes, Bob McKay, Taylor Pallaton, Alex Visotin, Steve Apps
Apologies	Barry Sutherland, Jim Munday, Mark Hamilton, Jason Taylor

1. Acceptance of Previous Minutes

Moved: Bob McKay
Second: Taylor Pallaton
Vote: Carried

2. Correspondence In

Correspondence from Davel Corp regarding Public Liability Insurance cover.
Email from Arinex regarding Conference Account Details.
Email from the Accountant requesting personal details of each Committee Member for the ATO.

Moved: Michael Forbes
Second: Alex Visotin
Vote: Carried

3. Correspondence Out

Email to Arinex re account details for payment of Conference profit.

Moved: Bob McKay
Second: Michael Forbs
Vote: Carried

4. President's Report

Michael Forbes reported to the Committee that two gift vouchers had been received from the Crowne Plaza to the values of \$1800.00. One of the vouchers was made out to Michael Forbes for \$900.00 and the other to Bob McKay, also for \$900.00. Michael explained that in the very early stages of discussion, prior to Arinex being appointed, the Crowne Plaza had stated that gift vouchers to the value of \$1800 would be given as a promotion. After the appointment of Arinex, Crowne Plaza did state that the vouchers would not be given

out. Arinex then advocated on the committees' behalf, but it was then unknown if Crowne Plaza would provide the vouchers or not. It was not then mentioned until the vouchers were actually delivered to Michael in December. Michael said in light of the work put in by Bob and himself, as the organizing Committee for the AAFI Conference the vouchers had been deserved.

The Committee was asked for comments. Steve Apps felt that the Committee should have been made aware of this earlier, but had no objections to the gift vouchers. There were no other comments.

Michael also reported that now the profit from the AAFI Conference had been received, it was time to consider the issue of Seed Funding for the next AAFI Conference, that being does the NSWAFI give \$22,000.00 or \$22,500.00 as Seed Funding? The general consensus of opinion was that NSWAFI provide \$22,500.00 as Seed Funding for the next AAFI Conference.

Moved: Michael Forbes
Second: Taylor Pallaton
Vote: Carried

Michael reported that he had had a brief conversation with Anna Davey regarding the Expert Witness Training Course (EWTC), and felt that with Anna Davey's assistance and EWTC development should commence soon.

5. Treasurer's Report

Taylor Pallaton reported the NSWAFI has a balance of \$9, 729.64 in the Bank Account. Taylor also reported the Term Deposit set up with the Seed Fund matures on 28 February, 2017 and on maturity the Term Deposit would be terminated, thus releasing the Seed Funding.

Moved: Bob McKay
Second: Michael Forbes
Vote: Carried

Taylor also reported that the Accountants have advised that the Australia Taxation Office (ATO) now require all Committee Members to supply personal details, including their full name, address and Tax File Number (TFN). This information is required to maintain the NSWAFI's Not for Profit organizational structure Private Ruling. Taylor asked all Committee Members to supply this ASAP.

6. Webmaster's Report

Alex Visotin reported that in the last two months there have been 600 visits to the Web Site.

Alex also reported that a new Booking Form had been created for the web site.

Alex reported that a couple of new memberships had gone through from the web site.

Alex suggested that at Education Night, we have a laptop set up displaying the web site. The Committee generally thought this a good idea.

Alex reported that the NSWAFI Facebook page was going well.

7. Education Officer Report

Steve Apps said that he would approach Phillip Etienne about presenting on giving evidence in Court for the next Education Night.

Steve said he would approach the RFS about using RFS HQ for all Education Nights, except for the AGM.

Alex Visotin suggested that Facebook could be used to get members to suggest topic.

Michael Forbes suggested that the web site could also be used.

8. Business Arising

Bob McKay said that a Quotation of \$608.58 had been received from his Insurance Brokers, Davel Corp for Public Liability cover for the NSWAFI. Bob explained that under current legislation the NSWAFI did not need to have Public Liability cover, however, it would be prudent for the Association to set up Public Liability cover. Bob further said that whilst the NSWAFI use premises owned by others, such as the RFS to hold Education Nights, the Association cannot rely on the venue's existing insurance cover. Bob said that if a person suffered injury or loss as a result of the Association's negligence, the insurer of the venue would seek recovery from the Association. If the Association did not have insurance cover, then the individual members of the Committee, at least, could be held responsible.

The Committee could not come to a decision. Steve Apps said he would seek confirmation, or otherwise from RFS about whether or not NSWAFI would be covered.

9. New Members

Jason Plumridge – RFS
Scott Deller – RFS
Stuart Robb – RFS
Sharon Spackman – FRNSW
Gary Sambridge - RFS

Meeting concluded at 19:03 hrs

NEXT MEETING: Thursday, 2 March, 2016

Bob McKay, Secretary NSWAFI