



Minutes – NSW AFI Conference Call

Thursday, 9 May, 2019

Time	From: 18:05 hours To: 19:19 hours
Attendees	Michael Forbes, Alex Visotin, Taylor Pallaton, Bob McKay, Steve Apps, Sonia Scott, Mark Pellegrino
Apologies	None

1. Acceptance of Previous Minutes

Moved: Michael Forbes
Second: Taylor Pallaton
Vote: CARRIED

2. Correspondence In

Bob to fill in

Moved: Michael Forbes
Second: Bob McKay
Vote: CARRIED

3. Correspondence Out

Taylor Pallaton sent Tax Invoices to FRNSW and RFS,

Moved: Michael Forbes
Second: Steve Apps
Vote: CARRIED

4. President's Report

Michael said he purchased some camera equipment to try to improve our Facebook Live broadcasts. The cost was about \$238.00. Michael moved to pay for new camera equipment. Michael will send Tax Invoices to Taylor

Moved: Michael Forbes
Second: Taylor Pallaton
Vote: CARRIED

Michael Forbes reported that he has now received another version of the Memorandum of Understanding (MOU) for the AAFI from VAFI, which was prepared by Nicole Harvey. Michael said that while he has not sent the MOU out to everyone, at this time, it is very good. Michael said he would send it around and would like to meet up with the other Presidents so that it can be signed, if all are agreeable.

Michael also reported that VAFI had arranged for a guy from Tesla, U.S. to do an Education Night. Michael said that this is about Tesla safety when investigating fires and accidents. VAFI will send a flyer out to everyone.

Michael said that Sonia Scott had a chat with him regarding Chapter Governance, following discussions Sonia had in the U.S. at the ITC and about how they are supposed to send their Minutes. Sonia said one of the things that came out of her ITC attendance was sending Minutes to the IAAI, but said she needed more information. Michael raised the question as to whether that (sending Minutes) was for all Chapter meetings, or only the AGM. Bob McKay agreed that NSWAFI should clarify this and asked Sonia to gather more information and report back to Michael Forbes and himself. Michael asked Sonia to find out as much as possible as to what IAAI need from us.

Moved: Mark Pellegrino
Second: Sonia Scott
Vote: CARRIED

5. Treasurer's Report

Taylor Pallaton reported that we have \$34701.27 in the bank account. Statements are attached.

Michael Forbes is to send Taylor invoices with the new camera equipment.

Moved: Bob McKay
Second: Mark Pellegrino
Vote: CARRIED

6. Educations Officer's Report

Mark Pellegrino reported that he spoken to Nick Sutarov doing a presentation about fire created by water.

Mark also reported that he is still trying to organize presentations for August, October and December. Michael Forbes again asked the Committee to come up with ideals for education nights, as the task cannot be done by Mark alone.

Michael also said that December would be a social night, involving a short presentation, however, we need ideas.

Mark suggested that we purchase copies of NFPA 921 and NFPA1033 and offer them to members at a

discount. Michael suggested we survey members to find out who would be interested. Bob McKay suggested the NSWAFI approach the FPA and propose we attempt to arrange a discount for NFPA921. Michael said the new edition of NFPA91 is now two years late, so interest in NFPA921 may not be great. However, he was open to the ideal of purchasing 15 to 230 copies, when it became available and offer it to members at a discounted rate.

Taylor Pallaton said a Corporate membership to FPA was available and this included discounts to members.

Moved: Michael Forbes
Second: Taylor Pallaton
Vote: CARRIED

7. Webmaster's Report

No report as Web Master was not in attendance.

8. Merchandising Report

No report as Merchandising Officer was not in attendance.

9. Membership Report

Taylor Pallaton reported that current paid membership is 152. Taylor also said that there were currently 10 outstanding memberships. Michael Forbes said that he would send out final membership emails, indicating that if membership was not renewed immediately, the member would be removed from the association. Barry Sutherland is one who has not paid. Bob McKay raised the point that if membership has not been paid, then Barry's position on Committee has to be considered.

FRNSW have paid, but RFS has not paid.

Moved: Michael Forbes
Second: Mark Pellegrino
Vote: CARRIED

10. Business Arising

Bob McKay said that in the previous Committee Meeting it was agreed that the question of Membership Certificates, as does VAFI was to be discussed at this meeting. Steve Apps asked if IAAI have a membership Certificate. Bob McKay said IAAI have a Membership Card, which states the period of membership. Michael said the generation of a Certificate should be automated. Bob McKay said putting a membership certificate artwork together is reasonably easy and he is happy to do that, providing Alex Visotin can automate the production certificate. Michael said Alex would need to be consulted about automation.

On the issue of Regional Education Nights, Michael Forbes reported that he had contacted Fire & Rescue ACT and no one there was interested in presenting at an Education Night. Michael said he did

not talk to Crime Scene, but he would do so at some time. Therefore, Regional Education Nights is still in abeyance

Moved: Bob McKay
Second: Mark Pellegrino
Vote: CARRIED

11. Business Arising

Michael Forbes said that he would like to get together with the other AAFI Presidents for the signing of the AAFI MOU. Michael added that the Presidents of the respective Associations meet that the AAFI Conference and he feels that it would be good if, in the years that the AAFI Conference is not being held, the Presidents get together for a meeting.

Michael said he would get the information on the VAFI Training Night on Tesla and distribute that to the membership.

Sonia Scott said that she had been contacted by John Lentini, who said he would be in Sydney about September, 2020 and wanted to know if NSWAFI were interested in him doing a three-day course. Sonia said that she did not know what costs were required but felt that it should not be too expensive because he would already be here. Michael said he looked at John Lentini's web site and the suggested course is on John Lentini's book and it looks good. Michael said this should be investigated and asked Sonia to make enquiries.

Bob McKay said that there is a number of overseas training courses available, but the problem was the cost of overseas travel. Bob proposed NSWAFI offer the membership a scholarship to travel overseas. Selection would be on the basis of a case, put by a member for consideration to be given a grant of say \$3,000.00 to \$3,500.00 for overseas travel. The successful member would undertake the overseas training and on their member's return, be required to do an Education Night presentation of what they learnt or gained from the course they attended. Mark Pellegrino said that we could not do this, as tenders would need to be asked for.

Bob said that Mark misunderstood what was said. Bob explained that there are already established overseas courses, such as those offered by Nimbus Fire on motor vehicles. Bob explained that Nimbus are now partnered with the Research Institutes of Sweden (RiSE.org). Bob continued, saying that in the U.S., there are a number of IAAI sanctioned courses, which NSWAFI members could attend, and it is these courses that the grant would cover.

Michael Forbes said that the Ross Brogan Scholarship has only ever had one applicant, and the membership did not seem to want to participate. Bob suggested that if the NSWAFI adopted this, maybe it should be rolled into the Ross Brogan Scholarship. Steve Apps suggested maybe we should offer multiple scholarships. There was a suggestion that maybe we should bring someone out from overseas to present to the entire membership.

Bob said that whilst he was in London, he met with Dr. Peter and Clair Mansi and James Acot, all of whom are directors of the Central European and UK Fire Investigation Associations about collaborating on joint member training and co-operation between the associations and all were in support. Michael Forbes was doubtful that it would work. Bob said he was trying to get everyone thinking about this issue. Michael said that it was hard enough to get members to Education Nights.

Bob said he was recently approached by a company to participate in an Expert Evidence Course. Bob pointed out that for a long time NSWAFI have been talking about putting an Expert Evidence course together, that would meet IAAI requirements. Bob suggested that NSWAFI approach this company, Experts Direct and Anna Davey of Forensic Foundations, provide both with the IAAI requirements and have each design an Expert Evidence Course. Then, submit those courses to IAAI. The successful course would then be adopted and offered to members.

This proposal generated some lively discussion among members and ultimately Michael Forbes suggested further discussion on this be postponed for the moment.

Meeting concluded at 19:18 hours

Next Meeting Thursday, 4 July, 2019 at 18:00 hours

Bob McKay, Secretary NSWAFI

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Member no		61114123	Account summary	
Statement no		151	Account	Closing balance
BSB		802-825	S1 Everyday Account	\$12,340.97
TFN/ABN/Exemption has been quoted			S10 Cash Management Account	\$20,439.05

S1 Everyday Account

NSW Association of Fire Investigators In

Posting date	Description	Reference	Debit	Credit	Balance
01 Mar	Opening balance				\$10,999.73
15 Mar	Tfr From John Gardner			\$60.00	\$11,059.73
25 Mar	Tfr From Mark Richard Hamilton			\$60.00	\$11,119.73
25 Mar	Paypal Australia From: Paypal Australia	1005230251027		\$0.03	\$11,119.76
25 Mar	Paypal Australia From: Paypal Australia	1005230249420		\$1,221.21	\$12,340.97
31 Mar	Closing balance				\$12,340.97

S10 Cash Management Account

NSW Association of Fire Investigators In

Posting date	Description	Reference	Debit	Credit	Balance
01 Mar	Opening balance				\$20,418.07
31 Mar	Credit interest			\$20.98	\$20,439.05
31 Mar	Closing balance				\$20,439.05

Please check all entries and promptly report any errors or unauthorised transactions. We recommend that you retain this statement for future reference. If you would like more information, to provide feedback or to make a complaint, please call us.

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Member no		61114123	Account summary	
Statement no		152	Account	Closing balance
BSB		802-825	S1 Everyday Account	\$14,241.89
TFN/ABN/Exemption has been quoted			S10 Cash Management Account	\$20,459.38

S1 Everyday Account

NSW Association of Fire Investigators In

Posting date	Description	Reference	Debit	Credit	Balance
01 Apr	Opening balance				\$12,340.97
03 Apr	Tfr Receipt : 348637147 From-K A Barnes, S Rayner Delay In ...	Hi Taylor, Sorry About		\$10.00	\$12,350.97
04 Apr	Paypal Australia From: Paypal Australia	1005324373889		\$329.66	\$12,680.63
09 Apr	Credit From: NSW Fire Brigade	5101037211		\$780.00	\$13,460.63
17 Apr	Cheque deposit Receipt : 353486010			\$150.00	\$13,610.63
23 Apr	Paypal Australia From: Paypal Australia	1005464957320		\$291.60	\$13,902.23
23 Apr	Paypal Australia From: Paypal Australia	1005463906493		\$339.66	\$14,241.89
30 Apr	Closing balance				\$14,241.89

S10 Cash Management Account

NSW Association of Fire Investigators In

Posting date	Description	Reference	Debit	Credit	Balance
01 Apr	Opening balance				\$20,439.05
30 Apr	Credit interest			\$20.33	\$20,459.38
30 Apr	Closing balance				\$20,459.38

Please check all entries and promptly report any errors or unauthorised transactions. We recommend that you retain this statement for future reference. If you would like more information, to provide feedback or to make a complaint, please call us.