



## Minutes – NSW AFI Conference Call

Thursday, 7 November, 2019

Time	From: 18:03 hours To: 18:53 hours
Attendees	Michael Forbes, Alex Visotin, Taylor Pallaton, Bob McKay. Sonia Scott; Mark Pellegrino, Barry Sutherland
Apologies	Vick Thavapalan

### 1. Acceptance of Previous Minutes

A motion was moved to accept the Minutes of the previous meeting.

**Moved:** Alex Visotin  
**Second:** Michael Forbes  
**Vote:** CARRIED

### 2. Correspondence In

An email was received from Rosas Brogan announcing his retirement from Charles Sturt University.

An email was received from Mr. Grantley Douglass, asking someone from the NSWAFI to contact him by telephone. This was done by Bob McKay. On speaking to Mr. Douglass, it became clear that Mr. Douglass had been in contact with the NSWAFI previously regarding an incident over ten years ago, when an illicit chemical storage facility at Wilberforce burnt down. This facility was owned and operated by Mr. Douglass. Apparently, as a result of the fire, Mr. Douglass was charged with various offences. On this occasion, Mr. Douglass wanted the NSWAFI to investigate the fire. When Mr. Douglass was told the NSWAFI was an association, with the focus on education, Mr. Douglass became abusive. The telephone call was terminated by Bob McKay. This telephone call was reported to Michael Forbes.

The ATO send information of what records to keep. Taylor Pallaton was reviewing this correspondence but felt it may not be relevant to the NSWAFI.

An email was received from Trevor Fletcher regarding NSWAFI caps.

**Moved:** Bob McKay  
**Second:** Michael Forbes  
**Vote:** CARRIED

### 3. Correspondence Out

Michael reported that he has sent the Chapter 47 AGM Report and Annual Return to IAAI. Alex Visotin mentioned that he had been able to establish that the NSWAFI started in 1986.

**Moved:** Taylor Pallaton  
**Second:** Mark Pellegrino  
**Vote:** CARRIED

### 4. President's Report

Michael Forbes reported that the IAAI Vehicle Fire Course (MVFI) went well. Michael said that he has only received positive feedback, which was good. Expenses for the course were \$2,327.69, but we were still awaiting another two invoices, which should be another \$1,500.00 which could bring it up to a loss of about \$4,000.00. Michael said he would prepare a report on the MVFI for the other AAFI Presidents. Michael raised the possibility of one of the other associations hosting a MVFI in the future. Michael said he was surprised over the number of out of State students. Michael said that in 2020 we should consider running a course on truck fires. Bob McKay said that Rusty Colosi, from Canada, would be keen to come to Australia in October, 2020, but that would clash with the 2020 AAFI.

Michael suggested we, with the assistance of the IAAI conduct an Expert Witness Course (EWC) in 2020. Michael said it was suggested by IAAI that NSWAFI get a lawyer or a prosecutor for the course. Michael said he would approach a prosecutor he knows at the Coroners Court and see if we can use the Coroners Court as a venue, because a Court is needed, for the student to do a presentation and be cross examined. Michael said the when the IAAI ran the EWC Course in South Africa, they got a lawyer and a judge and amended the course as it went along. At the end of the South African course, with the amendments, they had a course to meet South African requirements. Michael also stated that there would be maximum of 10 students and suggested a course fee of \$500.00 USD for members.

Michael also reported that the AAFI Memorandum of Understanding (MOU) has now been signed by all members of the AAFI. Apart from this, Michael reported that seed funding had been transferred from VAFI to New Zealand for the 2020 AAFI Conference.

Michael reported that he has sent the Chapter 47 AGM Report and Annual Return to IAAI.

**Moved:** Mark Pellegrino  
**Second:** Taylor Pallaton  
**Vote:** CARRIED

### 5. Treasurer's Report

Taylor Pallaton reported that Firepoint defunct and will no longer be published. As a result, a refund of \$500.00 has been received for the NSWAFI contributions to the publishing costs of Firepoint.

The current bank balance is \$35,264.36.

**Moved:** Bob McKay  
**Second:** Michael Forbes  
**Vote:** CARRIED

## 6. Educations Officer's Report

Sonia said one possible presenter for 2020 is a guy from Victoria, Rick Owen did a presentation on safety and hygiene. Sonia said he is a CFA Member and is a Churchill Fellow and researched safety and hygiene and has travelled around the world. Will need to pay for him to come up. Sonia said Rick Owen is a good presenter. Michael suggests new book him for February, 2020. Sonia reported the with airfares and one night's accommodation costs should be around \$500.00.

Michael said we should lock in February, 2020 now. Mark Pellegrino said he could do a case study on cars and organise Rick Owen for April. Michael suggested we get Rick Own for February, 2020. Sonia to arrange contact with Rick Own re February, 2020

**Moved:** To accept expenses of \$300.00 for Rick Owen – Michael Forbes

**Second:** Sonia Scott

**Vote:** Carried

Mark said he is still trying to get a guy to do a presentation on exhaust fans.

Sonia discussed the December social function costs and the options for catering.

December Social Function – All booked in. Need numbers a week before. Minimum 30. Cheapest option is \$30.00 per person or the sit down informal for \$35.00 per person. Carolyn Chisolm Drive, Winston Hills  
Thursday 5 December, 2019.

**Moved:** Taylor Pallaton

**Second:** Michael Forbes

**Vote:** CARRIED

## 7. Webmaster's Report

Alex Visotin reported that there had been 225 visits to the web site, and all was going well. Alex also said the Minutes from the last Committee Meeting had been posted on the web site.

**Moved:** Bob McKay

**Second:** Mark Pellegrino

**Vote:** CARRIED

## 8. Merchandising Report

Sonia Scott reported to the Committee that IAAI will have new merchandise shortly and each Chapter can have their logos on merchandise.

**Moved:** Michael Forbes

**Second:** Taylor Pallaton

**Vote:** CARRIED

## **9. Membership Report**

At the time of this meeting there was one new member, Mr. Todd Heglin, who is to present at the December, 2019 Social Function. As Todd Heglin's membership application was late in the year, it was mutually agreed by the Committee that Mr. Heglin's membership would carry over to the 2020 – 2021 Membership year.

**Moved:** Mark Pellegrino  
**Second:** Michael Forbes  
**Vote:** CARRIED

## **10. Business Arising**

Michael forgot to IAAI Membership for NSWAFI committee. An old email had been located saying that NSWAFI Committee members had their IAAI membership paid for. Michael said that now that has been clarified what do we want to do? Taylor Pallaton reported the email was in 2014, but back dated to the date of Constitution. Michael said that those Committee Members who are not members of IAAI have to join IAAI and send their receipt to Taylor Pallaton for the refund.

Bob McKay said he will not seek refund, as this expense was a tax deduction for him.

Expenses for Taylor for printing and storage containers. Forbes happy for expenses to be paid. \$48.10

**Moved:** Michael Forbes  
**Second:** Alex Visotin  
**Vote:** CARRIED

## **11. New Business**

There was no new business

**Meeting concluded at 18:53 hours**

**Next Meeting Thursday, 9 January, 2020 at 18:00 hours**

Bob McKay, Secretary NSWAFI per Vicky Thavapalan.