



Minutes – NSW AFI Conference Call

Thursday, 1 March, 2018

Time	From: 17:04 hours To: 17:34 hours
Attendees	Michael Forbes, Bob McKay, Sonia Scott, Mark Pellegrino, Alex Visotin, Taylor Pallaton
Apologies	Steve Apps, Mark Hamilton, Wayne Schweickle

1. Acceptance of Previous Minutes

Moved: Michael Forbes
Second: Mark Pellegrino
Vote: CARRIED

2. Correspondence In

Bob McKay reported emails had been received from Anna Davey regarding the Expert Witness Course. See attached.

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

3. Correspondence Out

Michael Forbes reported he had Anna Davey emails regarding the course.

Moved: Michael Forbes
Second: Bob McKay
Vote: CARRIED

4. President's Report

Michael Forbes reported he has been in contact with Anna Davey regarding the Expert Witness Course. Michael said that he and Anna Davey are still discussing the course. Options are a short course such as 2014. The second option is a two-day full course. This is more expensive but could ANZFFS may share and lower the costs. Sonia Scott is chasing it up.

Michael asked if has anyone applied for Ross Brogan Scholarship. No one present was aware of any applications.

Bob McKay to send Michael Forbes Daniel Levy's Curriculum Vitae for review.

Moved: Bob McKay
Second: Alex Visotin
Vote: CARRIED

5. Treasurer's Report

Taylor Pallaton reported that the Association had a bank balance of \$25,599.06 at the end of February, 2018.

Moved: Bob McKay
Second: Mark Pellegrino
Vote: CARRIED

6. Educations Officer's Report

In Steve App's absence Michael Forbes reported the flyer for the April 2018 Education Night has been prepared and sent. Bob McKay confirmed that he and BJ Jones will deliver vehicle case studies for the June, 2018 Education Night

Moved: Alex Visotin
Second: Taylor Pallaton
Vote: CARRIED

7. Webmaster's Report

Alex Visotin said there was Not too much to report other than 320 visitors to web site.

Alex also mentioned that William Britt was nominated by Bob Matheson who is not a member. Bob McKay to write to William Britt and explain.

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

8. Merchandising Report

In Jason Taylor's absence there is no report.

9. Membership Report

TP reported renewals coming in. She is waiting for FRNSW to renew. RFS being taken care of and awaiting signing off

TP to send Outstanding Members to Michael Forbes

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

10. Business Arising

Taylor Pallaton reported that after a few hiccups PayPal is now working again.

Moved: Michael Forbes
Second: Bob McKay
Vote: CARRIED

11. New Business

There was no new business.

Meeting concluded at 17:34 hours

Next Meeting Thursday, 3 May, 2018 at 18:00 hours

Bob McKay, Secretary NSWAFI

RE: Expert evidence workshop

MI

Michael.Forbes@fire.nsw.gov.au

Mon, 05 Feb 2018 11:19:12 +1100

To "Anna Davey" <anna.davey@forensicfoundations.com.au>

Cc "Sonia Scott" <sonia.a.scott@gmail.com>,
"Steve Apps (education@nswafi.com.au)" <education@nswafi.com.au>,
"Bob McKay (secretary@nswafi.com.au)" <secretary@nswafi.com.au>

Tags 

Hi Anna,

Yeh time to get tings moving.

I was thinking of making this one an advanced course of some kind, similar to what you did in WA. We can be flexible around your schedule. It would be good if we can get it done before June.

Do you want to use the coroners court again? That will save us some costs. You will have to give me a few dates to see what is available.

What were you thinking of to utilise the barrister for? If you think it will be of benefit then yeh lets use it.

Should be good.

Thanks

Michael

From: Anna Davey [mailto:anna.davey@forensicfoundations.com.au]

Sent: Sunday, 4 February 2018 2:55 AM

To: Michael Forbes <Michael.Forbes@fire.nsw.gov.au>; Anna Davey <anna.davey@forensicfoundations.com.au>

Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>

Subject: RE: Expert evidence workshop

Hi Michael,

I am sorry for the delay. I am currently OS for work and won't be back in Australia until early March.

I think that to keep things moving for you we should schedule another workshop and then while I am in Sydney we can discuss the development of the Australian version of The IAAI course.

Did you have any timing in mind.

In 2015 (it is such a long time ago) I charged you \$2,200 for the day. I'm happy to leave it at that but in 2015 I was already in Sydney so didn't have to charge you for airfares or accommodation.

Do you want me to arrange a barrister to assist with the moot court component of the workshop? It will come at an additional cost.

Kind regards
Anna Davey

Director

Bob Mckay

From: Anna Davey <anna.davey@forensicfoundations.com.au>
Sent: Thursday, 8 February 2018 04:45
To: Michael Forbes
Cc: Sonia Scott; education@nswafi.com.au; secretary@nswafi.com.au
Subject: RE: Expert evidence workshop

Unfortunately, I am in the UK so I can't phone you.

The workshop I conducted for ANZFSS in Perth was a two day workshop and much more intensive, so obviously it is more expensive than the one day one I ran last time for you. I have done a comparison below.

		Collection to Court (the one I conducted previously)	Expert Witness Training workshop
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I'm sorry some of the numbers are a bit fluffy, I try and get things as cheap as I can – or instance I may be able to get the local barristers for CPD points rather than \$\$, but I won't know this until I have more of an idea of the structure and I can approach the Bar Association with a proposal.

If we keep this email conversation going we can refine exactly what you want/need. Please ask as many questions as you have and come up with any alternatives you would like to explore.

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From: Michael Forbes [mailto:Michael.Forbes@fire.nsw.gov.au]
Sent: Monday, February 5, 2018 12:19 AM
To: Anna Davey <anna.davey@forensicfoundations.com.au>
Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>; Bob McKay (secretary@nswafi.com.au) <secretary@nswafi.com.au>
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From: Michael Forbes [<mailto:Michael.Forbes@fire.nsw.gov.au>]
Sent: Thursday, September 28, 2017 2:48 AM
To: Anna Davey <anna.davey@forensicfoundations.com.au>
Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>
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I have had some inquiries about doing another expert witness testimony course. So I was wondering if we can get together again and do one for NSWAFI. I think we could get enough support to do a similar course as you are doing in WA. We can team up with ANZFSS (NSW) which will make it a bit easier. Hopefully you are interested in this.

I am currently off work for a few weeks recovering from shoulder surgery, so my work emails will bounce. I should be back late Oct. Happy for you to give me a call if that suits.

Regards,

Michael

Michael Forbes IAAI-CFI CFEI GFireE

President

NSW Association of Fire Investigators

m: 0412 016 151

w: www.nswafi.com.au **e:** president@nswafi.com.au

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Bob Mckay

From: Anna Davey <anna.davey@forensicfoundations.com.au>
Sent: Tuesday, 13 February 2018 06:28
To: Michael Forbes
Cc: Sonia Scott; education@nswafi.com.au; secretary@nswafi.com.au
Subject: RE: Expert evidence workshop

Dear all, what is your lead time? Before Easter is out for me.

Fridays are usually a good day to get courtrooms – so here are some suggestions:

April 13,20, 27
May 11,18,25
June 1, 8

Kind regards
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Sent: Monday, February 12, 2018 1:36 AM
To: Anna Davey <anna.davey@forensicfoundations.com.au>
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Hi Anna,

Thanks for providing that. I think there is a need for both, but having talked with Sonia we could combine a NSWAFI & ANZFSS for the 2 day workshop. We could split the costs. In the meantime NSWAFI might just hold the one workshop, possibly in the first half of the year. I have also asked Sonia to contact WA and get feedback from the course you did there. Just to get an understanding of how they ran it for the members, who attended, what is their target audience etc.....

Could you provide some likely dates for the one day workshop?

Let me talk with my committee about all of this and I will get back to you.

Thanks

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Michael Forbes IAAI-CFI CFEI GFireE

President

NSW Association of Fire Investigators

m: 0412 016 151

w: www.nswafi.com.au **e:** president@nswafi.com.au

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Bob McKay

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Sent: Tuesday, 13 February 2018 16:02
To: Michael Forbes
Cc: Sonia Scott; education@nswafi.com.au; secretary@nswafi.com.au
Subject: RE: Expert evidence workshop

I look forward to hearing of your success.

Could we catch up on the Thursday prior to discuss the AAFI course and potential NSWAFI/ANZFSS workshop?

Kind regards
Anna Davey

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I have sent a request to the coroners court in glebe for all of the Fridays in May. Lets see what they say....

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To: Anna Davey <anna.davey@forensicfoundations.com.au>
Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>;
Bob McKay (secretary@nswafi.com.au) <secretary@nswafi.com.au>
Subject: RE: Expert evidence workshop

Hi Anna,

Thanks for providing that. I think there is a need for both, but having talked with Sonia we could combine a NSWAFI & ANZFSS for the 2 day workshop. We could split the costs. In the meantime NSWAFI might just hold the one workshop, possibly in the first half of the year. I have also asked Sonia to contact WA and get feedback from the course you did there. Just to get an understanding of how they ran it for the members, who attended, what is their target audience etc.....

Could you provide some likely dates for the one day workshop?

Let me talk with my committee about all of this and I will get back to you.

Thanks

Michael

From: Anna Davey [<mailto:anna.davey@forensicfoundations.com.au>]

Sent: Thursday, 8 February 2018 4:45 AM

To: Michael Forbes <Michael.Forbes@fire.nsw.gov.au>

Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>;

Bob McKay (secretary@nswafi.com.au) <secretary@nswafi.com.au>

Subject: RE: Expert evidence workshop

Unfortunately, I am in the UK so I can't phone you.

The workshop I conducted for ANZFSS in Perth was a two day workshop and much more intensive, so obviously it is more expensive than the one day one I ran last time for you. I have done a comparison below.

		Collection to Court (the one I conducted previously)	Expert Witness Training workshop
		Conducted in 'real' court rooms	
		One day – specific day of the week dependent on court availability	2 days. Day one can be conducted anywhere, day two is in a courtroom. Specific days of the week dependent on court availability
		Presentation style with a small number of demonstration examinations. I can act as both advocates or I can act as prosecutor and have barrister, experience in fire investigation, for cross examination.	Presentation style one day one. On day two there will be one opportunity for everyone to give evidence and received feedback. I act as prosecutor and have barrister for cross examination. Depending on numbers we may have to run simultaneous moot court which will involve extra barristers. If we have extra barristers – a Saturday would be easier.
		Evidence recorded for review post workshop	
Costs (inc GST)			
Forensic Foundations Professional Fees inc notes for each participant and video for those who have given evidence.		\$2,200	\$5,500
Expenses (estimates and charged at cost)	Airfares	\$300	\$300
	Accommodation	\$300	\$600
	Meals	\$150	\$200
	Land Transport	\$75	\$75
	Room hire & catering day 1 (if required)	\$1,000	\$1,000
	Court hire (NSW Supreme Court)	\$330	\$330 (one court on a weekday) On a Saturday: Booking/Admin Fee - \$180.00 (Non-refundable) Security Guard (Compulsory for weekend events) - \$53.36 p/h

			Air Conditioning - \$151.00 p/h per floor. There is also a cost for hiring the courts @\$330/court.
	Catering – day two	-	\$30/head inc barristers.
	Barristers	\$1,500 each	\$1,500 each

I'm sorry some of the numbers are a bit fluffy, I try and get things as cheap as I can – or instance I may be able to get the local barristers for CPD points rather than \$\$, but I won't know this until I have more of an idea of the structure and I can approach the Bar Association with a proposal.

If we keep this email conversation going we can refine exactly what you want/need. Please ask as many questions as you have and come up with any alternatives you would like to explore.

Kind regards
Anna Davey

Director



Council member, Victorian Chapter, Australian
Academy of Forensic Sciences
<http://forensicacademy.org/site/>

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From: Michael Forbes [<mailto:Michael.Forbes@fire.nsw.gov.au>]

Sent: Monday, February 5, 2018 12:19 AM

To: Anna Davey <anna.davey@forensicfoundations.com.au>

Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>;

Bob McKay (secretary@nswafi.com.au) <secretary@nswafi.com.au>

Subject: RE: Expert evidence workshop

Hi Anna,
Yeh time to get tings moving.

I was thinking of making this one an advanced course of some kind, similar to what you did in WA. We can be flexible around your schedule. It would be good if we can get it done before June.
Do you want to use the coroners court again? That will save us some costs. You will have to give me a few dates to see what is available.
What were you thinking of to utilise the barrister for? If you think it will be of benefit then yeh lets use it. Should be good.
Thanks
Michael

From: Anna Davey [<mailto:anna.davey@forensicfoundations.com.au>]
Sent: Sunday, 4 February 2018 2:55 AM
To: Michael Forbes <Michael.Forbes@fire.nsw.gov.au>; Anna Davey <anna.davey@forensicfoundations.com.au>
Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>
Subject: RE: Expert evidence workshop

Hi Michael,

I am sorry for the delay. I am currently OS for work and won't be back in Australia until early March.

I think that to keep things moving for you we should schedule another workshop and then while I am in Sydney we can discuss the development of the Australian version of The IAAI course.

Did you have any timing in mind.

In 2015 (it is such a long time ago) I charged you \$2,200 for the day. I'm happy to leave it at that but in 2015 I was already in Sydney so didn't have to charge you for airfares or accommodation.

Do you want me to arrange a barrister to assist with the moot court component of the workshop? It will come at an additional cost.

Kind regards
Anna Davey

Director



Council member, Victorian Chapter, Australian
Academy of Forensic Sciences
<http://forensicacademy.org/site/>

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From: Michael Forbes [<mailto:Michael.Forbes@fire.nsw.gov.au>]

Sent: Thursday, September 28, 2017 2:48 AM

To: Anna Davey <anna.davey@forensicfoundations.com.au>

Cc: Sonia Scott <sonia.a.scott@gmail.com>; Steve Apps (education@nswafi.com.au) <education@nswafi.com.au>

Subject: Expert evidence workshop

Hi Anna,

Hope you are well. Its been a while since we have chatted. I saw that you are doing an expert evidence workshop course over in WA for the ANZFSS. Looks good.

I have had some inquiries about doing another expert witness testimony course. So I was wondering if we can get together again and do one for NSWAFI. I think we could get enough support to do a similar course as you are doing in WA. We can team up with ANZFSS (NSW) which will make it a bit easier. Hopefully you are interested in this.

I am currently off work for a few weeks recovering from shoulder surgery, so my work emails will bounce. I should be back late Oct. Happy for you to give me a call if that suits.

Regards,

Michael

Michael Forbes IAAI-CFI CFEI GFireE

President

NSW Association of Fire Investigators

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