

## Minutes – NSW AFI Conference Call



**2 March, 2017**

**From: 18:32 To: 19:20**

### Attendees

Michael Forbes, Mark Hamilton, Jason Taylor, Bob McKay, Taylor Pallaton, Alex Visotin, Mark Pellegrino

### Apologies

Steve Apps

### Absent

Barry Sutherland, Jim Munday

## 1. Acceptance of Previous Minutes

Moved: Bob McKay  
Second: Taylor Pallaton  
Vote: Passed

## 2. Correspondence In

Letter from Credit Union re Interest

Letter from FRNSW re membership Payment

Moved: Michael Forbes  
Second: Mark Hamilton  
Vote: Passed

## 3. Correspondence Out

Letter NSWAFI to Arniex thanking team for their efforts at the recent AAFI Conference.

Moved: Bob McKay  
Second: Mark Pellegrino  
Vote: Passed

## 4. President's Report

Michael spoke about AAFI Guidelines, which NSWAFI created. One amendment from New Zealand, Queensland and Victoria. Michael said the Victorian amendment was that the host Association keep \$5,000.00 and the balance of the profit be distributed to the other Associations. Michael said he had a call from Chris Markwell of

QAFI who said that Queensland will not accept Victorian amendment. QAFI's position is the host Association keep 80% of the profit and 20% be distributed to the other Associations

Michael Forbs spoke to Victorian President, Michael Weeks today and VAFI will meet again on this issue.

Michael said that whilst the NSWAFI support the QAFI model, the NSWAFI is seeking mutual agreement from the four Associations on the guidelines for future AAFI Conferences.

Michael to report back at next meeting.

**Moved:** Is the Committee happy to Continue negotiations re ADFI  
**Second:** Bob McKay  
**Vote:** PASSED in the Affirmative

## **5. Treasurer's Report**

Taylor Pallaton reported in January cash in hand was \$10,085.14 and in February cash in hand was \$11,367.21. Reports are attached.

Taylor also reported that in January new memberships were to the values of \$ 360.00 and in February they were \$1,160.00.

**Moved:** Jason Taylor  
**Second:** Michael Forbes  
**Vote:** PASSED

## **6. EDUCATION**

Michael reported in Steve Apps absence that Phillip Etienne would deliver the April Education Night on giving evidence in Court. Michael Forbes would deliver the June Education Night on the changes to NFPA 921.

**Moved:** Bob McKay  
**Second:** Mark Hamilton  
**Vote:** PASSED

## **7. Webmaster's Report**

Alex Visotin said there was not a lot to report. He said the web site going well with just over 200

**Moved:** Taylor  
**Second:** Mark Pelligrino  
**Vote:** PASSED

## **8. Merchandise**

Jason nothing much to report. Michael Forbes requested list of available stock be prepared so that the membership can be advised. Also, Michael asked if merchandise can be brought to all Educations Nights.

**Moved:** Michael Forbes  
**Second:** Taylor Pallaton  
**Vote:** Passed

## **9. Membership Report**

Bob McKay reported that since January, 2017 7 members have renewed their membership. This included 3 members renewing for three years, 1 member renewing for 2 years and three members

renewing for 1 year.

Bob also reported that 8 new members joined the NSWAFI since October, 2016. Alex Visotin told the Committee that these renewal and new memberships were based on those who renewed or joined through the web site, and does not include any members who renewed or joined by post.

Bob McKay to go through list and email those who have not paid

Moved: Bob McKay  
Second: Michael Forbes  
Vote: PASSED

## **10. Business Arising**

### **Committee Member Details to ATO**

Taylor Pallaton reported that Barry Sutherland; Jim Munday; Bob McKay and Steve Apps had not submitted their information for the ATO. Bob McKay said that he had previously sent his, but would send it again. Michael Forbes will directly contact each of the members who have not submitted their information.

Moved: Mark Hamilton  
Second: Bob McKay  
Vote: PASSED

## **11. NEW BUSINESS**

Michael Forbes reported that the NSWAFI had been approached by a Solicitor seeking a referral to an Expert Witness. Michael said that whilst it was not up to the NSWAFI to refer members of the public to NSWAFI members for expert opinion, he and Bob McKay felt that there should be a page on the web site listing the name and contact details of all members who are prepared to accept work from the general public.

Alex Visotin said there was already the Member Organisations page on the web site, or people could go to Unisearch or the like. Michael said people were still approaching the NSWAFI for referrals to experts, so to have a listing of members who will accept work, would negate the NSWAFI referring. Bob McKay said that all that was needed was the member's name, company name, telephone number and email address. Michael added that only current members could use this facility.

Alex said that there would need to be specific fields set up and it was agreed that Michael Forbes would liaise with Alex about this. Michael said he would draft a letter to the membership.

Moved: Email to all member re Expert Referral List  
Second: Mark Hamilton  
Vote: PASSED

**Next Meeting:** Thursday. 4 May 2017 at 18:00 hours

**Meeting concluded at 19:20 hrs**

Bob McKay, Secretary NSW AFI