



Minutes – NSW AFI Conference Call

13 October 2016

Time

From: 18:03 hours **To:** 19:28 hours

Attendees

Michael Forbes, Barry Sutherland, Bob McKay, Taylor Pallaton, Steve Apps, Alex Visotin, Steve Apps, Mark Hamilton, Mark Pellegrino,

Apologies

Jim Munday (belated)

Absent

Jason Taylor

1. Acceptance of Last Minutes

There were no Minutes for the May, 2016 Committee Meeting;

ACTION: AGM Minutes to be completed and sent by 17:00 Sunday, 16 October.

Forbes reported May Minutes received and will be sent

Motion: To Accept

Moved: Mark Hamilton

Seconded: Taylor Pallaton

2. Correspondence

Received

Fire Brigade Credit Union sent advice of the change of name.

Arinex asked for Tax Invoice – Raised – This is for money spent prior Arinex

Email from Arinex the remaining three months for remaining profit to be paid.

A Membership Application from Grant Beck was received

Message from Matthew Bramhill – Change of address

Sent

Tax Invoice to Arinex

MOTION: TO ACCEPT CORRESPONDENCE

Moved: Michael Forbes

Seconded: Mark Hamilton

3. President's Report

Michael Forbes reported that the AAFI 2016 conference feedback was good. Some bad conference. At the time of this meeting, it appears that NSWAFI will make about \$6,000.00 from the conference. In general, Michael believes the conference was a huge success

Michael said he was happy with membership at about 160 and happy about web site and it will be easier for everyone.

Motion: To Accept President's Report

Moved: Steve Apps

Seconded: Mark Pellegrino

4. TREASURER'S REPORT

Taylor Pallaton reported that NSWAFI has just under \$10,000 in the Bank. Report sent to Committee.

Motion: To Accept Treasurer's Report

Moved: Michael Forbes

Seconded: Mark Hamilton

5. POST AAFI 2016 REPORT

MOTION: Seed funding a part of the Budget Expenses. NSWAFI to keep any profit from the conference and pass \$20,000 to Victoria as seed funding for the 2018 AAFI Conference.

This was put to a vote of the Committee

Vote: Carried

NEW BUSINESS

Michael Forbes Expenses

Bob McKay said that the President's Conference accommodation & Domain Name expenses should be met by NSWAFI.

Motion: To vote on paying these expenses

Moved: Bob McKay

Second: Steve Apps

Michael Forbes abstained from voting

VOTE: Carried

Taylor Pallation Expenses

Motion: NSWAFI to pay these expenses

Moved: Mark Hamilton

Second: Steve Apps

NEW MEMBERSHIPS

- Grant Beck – Auto & General Holdings
- Dr. Katie Nizio – Research Association UTS
- Andrew Sweeney – RFS
- Joel Daniels – RFS

MOTION: To Approve New Membership Applications

Moved: TAYLOR PALLATON

Seconded: MICHAEL FORBES

Vote: CARRIED

PAYPAL

Taylor sent documents for new PayPal account twice, at 17:50 PayPal still to approve. All Accounts will be merged.

Currently all PayPal goes to Alex Visotin's Private Account with PayPal

ACTION: Michael Forbes to seek Name, DOB and Address for all Committee Members

CHANGES ASSOCIATIONS

Taylor reports that there is:

No need to amend constitution. If there are deficiencies in NSWAFIU Constitution, the model Constitution kicks in

We are still under the Trier 2

In past it was Michael Forbes was to keep Membership Register, but now it is the Secretary's responsibility.

In summary the changes do not effect NSWAFI

Change Signatures

Taylor Pallaton reports we have to change signatories – Sent to Michael. Then to be scanned and sent to FBCU

ACTION: Michael Forbes to Action

Commonwealth Bank Account is to remain the same

UPDATE ASSOCIATION ADDRESS

Taylor sent Michael Forbes Fair Trading Form re change of Address. Not received yet. To be completed and send to the Office of Fair Trading

ATO

Taylor reports ATO compliance. Taylor suggests her brother, Angelo Spana, handles this to keep us up to date with ATO Compliance.

ACTION: Taylor to explore options to provide costs to be ATO compliant and report back to Committee

INSURANCE

No need under the Act to have Public Liability Insurance. We do not have any cover.

ACTION: Bob McKay to contact his Brokers again

Moved: Michael Forbes

Second: Mark Hamilton

REGISTER

Taylor has sent New Members Excel Spread Sheet to Michael Forbes and Bob McKay.

WEB Site

Alex reports that there has been 220 visitors to the NSWAFI web site. Alex also said he redesigned the NSWAFI Logo so it is clear. If any Committee members require copies, please contact Alex.

Email addresses mail@nswafi.com.au to web mail in search bar

Committee member page has most member's details

Michael Forbes asked all Committee member to review the web site and report any

mistakes to Alex.

Alex asked for Taylor and Barry's details

Member's area has Firepoint and Education Night details.

Alex asked all committee members review.

Michael Forbes emailed IAAI asking if information from IAAI could be included on the NSWAFI web site, but IAAI declined due to Copyright issues.

YouTube is up to date. Michael Forbes has video of Conference Panels and will send to Alex.

PayPal payments to Alex is also sent to Taylor

Barry merchandise Have a small handful left of the Conference Shirts

ACTION: Barry to audit stock and sales and report at next Committee Meeting. Michael Forbes to see if Jason can take over Barry's Stock.

\$1,465.00 profit was made from sales.

AAFI Future Direction

Steve Apps thought the QAFI paper was confusing. Michael Forbes too many conditions in QAFI paper.

ACTION: All Committee members to review QAFI Submission by next meeting. FM to put a submission forward.

Michael Forbes believes if a decent profit is made at AAFI Conferences in the future, it should be shared among the various associations

EDUCATION NIGHTS

It was suggested that the RFS venue at Homebush be used permanently for Education Nights. Steve Apps to pursue this.

NEXT MEETING: 24 November 2016

Meeting concluded at 19:28 hours

Bob McKay
Secretary NSWAFI