

Minutes – NSW AFI Conference Call



Thursday, 7 March, 2019

From: 18:02 hours **To:** 19:00 hours

Attendees

Michael Forbes, Alex Visotin, Barry Sutherland, Taylor Pallaton, Bob McKay, Steve Apps, Mark Pellegrino, Wayne Schweickle

Apologies

Sonia Scott

1. Acceptance of Previous Minutes

Moved: Michael Forbes
Second: Wayne Schweickle
Vote: CARRIED

2. Correspondence In

RFS Authorizing Person Changed from Cheryl Cook – To be sent to Michael Forbes

Andrew Bowe requested receipt for Membership Fees – Sent Taylor

A newsletter was received from ATO – Updating what's new – Taylor Pallaton said there is no impact in any of the information which could impact the NSWAFI.

A bank Statement was received from Fire Fighters Bank

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

3. Correspondence Out

Taylor Pallaton sent emails to RFS and FRNSW regarding 2019 Membership Dues and included an Invoice to both organisations.

Robert McKay sent emails to Brendan Mace; Trevor Fletcher; Tyrone Peck and Ryan Timeus welcoming them to the NSWAFI. With respect to Brendan Mace, he has said that he knows Ross Brogan, who was Brendan's lecturer at Charles Sturt University.

Moved: Michael Forbes
Second: Taylor Pallaton
Vote: CARRIED

4. President's Report

Well not much to report

Education Night venue a bit small but changing

IAAI Elections on and recommend Clair Mansi

VAFI have Membership Certificates. Should NSWAFI have them. To be put off until next.

Moved: Taylor Pallaton
Second: Wayne Schweickle
Vote: CARRIED

5. Treasurer's Report

Taylor Pallaton reported that the NSWAFI has a current Bank balance of \$31,416.80. Copies of the Treasurers report are attached.

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

6. Educations Officer's Report

Michael Forbes reported that Fair Trading were locked in to present information regarding gas and electricity at the April Education Night. Michael said he should have the details of the presenters and presentation next week. Michael also reported that the Polair presentation has been locked in for the June Education Night but added we may need to include a case study to fill in the evening. Michael added that we need five more Education Night presentations.

Michael also said that the NSWAFI have permission to use the Londonderry facilities to conduct a one-day presentation on electrical fires. The issue of safety was raised, however, Michael said that flashover and blast cells were available at Londonderry. It was mutually agreed that such a presentation should be done on a Saturday morning.

Mark Pellegrino reported he has spoken to a Kitchen Exhaust Engineer who is interested doing a presentation on kitchen exhaust systems. Mark also said he can do a few case studies in that area.

Taylor Pallaton asked if the NSWAFI could run education nights in other locations, such as Canberra? Michael Forbes said arranging Education Nights in regional locations such as Canberra, Wollongong or Newcastle is difficult re locations. Michael said he would email Fire & Rescue ACT. Michael also asked to Committee to consider other regional locations.

Michal asked Mark Pellegrino to plan a regional Education Night is a presenter from that region can be found.

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

7. Webmaster's Report

Alex Visotin said there had been 240 visits to web site.

Alex also said he has made one major change to the web site in relation to the booking form. Now receipts are sent once payment has been made. These receipts can be scanned at the Education Night to verify an attendance and will do away for the need for Certificates of Attendance to be issued. Alex asked Michael Forbes and Bob McKay to download the Wix app so that scanning could be performed.

Moved: Michael Forbes
Second: Mark Pellegrino
Vote: CARRIED

8. Merchandising Report

Bob McKay asked about the lead time for one off polo shirt orders to be produced. Bob said the reason for the question is he wants to get more of the black polos, with the NSWAFI logo, to take to the ITC. Alex Visotin said he would explore this. Barry Sutherland said the original supplier at the 2016 AAFI Conference was Mr. Promo.

Bob also mentioned that following the ITC he is going on leave, initially to Iceland, for a week and then to London, where he hopes to meet up with James Acott as well at Peter and Claire Mansi. Bob said one of his goals for the trip is to foster co-operation with the Central European Association of Fire Investigators. Michael suggested Bob takes some merchandise with him. Bob said polo shirts and lapel pins would be good.

Moved: Michael Forbes
Second: Taylor Pallaton
Vote: CARRIED

9. Membership Report

New Applications have been received from:

Sharon Francis RFS Referral BJ Jones - Approved

Gregory Edwards GKA Referral: Mark Pellegrino - Approved

Scott Zucchetto FRNSW Referral: S/O Kate Barnes - Approved

Ken Hepplewhite RFS – Referral: Nil – The Application was not approved. Bob McKay to follow up with the Applicant regarding a nominating members and payment.

158 Members – Taylor to get back to Michael Forbes re member renewal payments. Michael Forbes will send emails out to overdue members.

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

10. Business Arising

Taylor Pallaton said that there was no recognition of her apology for the January, 2019 meeting. Bob McKay apologized for the over-sight.

Taylor also reported that Social Night in December, 2018 recorded a loss of \$419.31.

Michael Forbes said that the NSWAFI will consider an Education Night in Canberra if there is interest.

Michael Forbes offered Mark Pellegrino congratulations for winning the IAAI photo competition.

Moved: Taylor Pallaton
Second: Wayne Schweickle
Vote: CARRIED

Meeting concluded at 19:00 hours

Next Meeting Thursday, 9 May, 2019 at 18:00 hours

Bob McKay, Secretary NSWAFI

**NSW ASSOCIATION OF FIRE INVESTIGATORS****(IAAI CHAPTER NO 47)****INCOME AND EXPENDITURE ACCOUNT****MONTH ENDING JAN 2019**

	YEAR ENDING 30/12/2018	YEAR ENDING 30/01/2019
INCOME	\$	\$
Interest Received	\$ 20.92	\$ 20.94
Conference	-	-
Membership	\$ 360.00	\$ 960.00
Merchandise	\$ 35.00	-
Books	-	-
Donations	-	-
Education Nights	-	\$ 10.00
	-	-
TOTAL INCOME	\$ 415.92	\$ 990.94
EXPENSES		
Licences/Compliances	-	-
Insurance	-	-
Conference	-	-
Paypal Fees	\$ 10.26	\$ 27.62
Bank Charges	-	-
Merchandise	-	-
Website/Domain Name	-	-
Audit	-	-
Stationery	-	-
Postage	-	-
Education Nights	-	-
Room Hire	-	-
Catering	\$ 914.31	-
Speakers Costs	-	-
Other	-	-
TOTAL EXPENSES	\$ 924.57	\$ 27.62
NET INCOME	PROFIT \$ 508.65	LOSS \$ 963.32

**NSW ASSOCIATION OF FIRE INVESTIGATORS****(IAAI CHAPTER NO 47)****INCOME AND EXPENDITURE ACCOUNT****MONTH ENDING JAN 2019**

	YEAR ENDING 30/12/2018	YEAR ENDING 30/01/2019
CURRENT ASSETS	\$	\$
Firefighters Mutual Bank-S1 Account	\$ 9,708.81	\$ 9,854.61
Firefighters Mutual Bank -S10 Account	\$ 20,378.20	\$ 20,399.14
Paypal Account	\$ 599.43	\$ 1,396.01
NET ASSETS	\$ 30,686.44	\$ 31,649.76
INCOME & EXPENDITURE ACCOUNT		
	YEAR ENDING 30/12/2018	YEAR ENDING 30/01/2019
	\$	\$
GENERAL ACCOUNT		
Net Profit/Loss Brought Forward	-\$ 508.65	\$ 963.32
Opening Balance 01/01/19	\$ 31,195.09	\$ 30,686.44
CLOSING BALANCE		
AS PER BANK ACCOUNT 30/01/2019	\$ 30,686.44	\$ 31,649.76
CASH ON HAND AS OF 30 JAN 2019	\$ 30,686.44	\$ 31,649.76

**NSW ASSOCIATION OF FIRE INVESTIGATORS****(IAAI CHAPTER NO 47)****INCOME AND EXPENDITURE ACCOUNT****MONTH ENDING FEB 2019**

	YEAR ENDING 30/01/2019	YEAR ENDING 28/02/2019
INCOME	\$	\$
Interest Received	\$ 20.94	\$ 18.93
Conference	-	-
Membership	\$ 960.00	\$ 330.00
Merchandise	-	-
Books	-	-
Donations	-	\$ 0.10
Education Nights	\$ 10.00	\$ 30.00
	-	-
TOTAL INCOME	\$ 990.94	\$ 379.03
EXPENSES		
Licences/Compliances	-	-
Insurance	-	-
Conference	-	-
Paypal Fees	\$ 27.62	\$ 11.56
Bank Charges	-	-
Merchandise	-	-
Website/Domain Name	-	-
Audit	-	-
Stationery	-	-
Postage	-	-
Education Nights	-	-
Room Hire	-	-
Catering	-	-
Speakers Costs	-	-
Other	-	-
TOTAL EXPENSES	\$ 27.62	\$ 11.56
NET INCOME	LOSS \$ 963.32	PROFIT \$ 367.47

**NSW ASSOCIATION OF FIRE INVESTIGATORS****(IAAI CHAPTER NO 47)****INCOME AND EXPENDITURE ACCOUNT****MONTH ENDING FEB 2019**

	YEAR ENDING 30/01/2019	YEAR ENDING 28/02/2019
CURRENT ASSETS	\$	\$
Firefighters Mutual Bank-S1 Account	\$ 9,854.61	\$ 10,999.73
Firefighters Mutual Bank -S10 Account	\$ 20,399.14	\$ 20,417.07
Paypal Account	\$ 1,396.01	\$ -
NET ASSETS	\$ 31,649.76	\$ 31,416.80

INCOME & EXPENDITURE ACCOUNT

	YEAR ENDING 30/01/2019	YEAR ENDING 28/02/2019
GENERAL ACCOUNT	\$	\$
Net Profit/Loss Brought Forward	\$ 963.32	\$ 367.47
Opening Balance 01/02/19	\$ 30,686.44	\$ 31,049.33
Adjustements		
CLOSING BALANCE	\$ 31,649.76	\$ 31,416.80
AS PER BANK ACCOUNT 28/02/2019	\$ 31,649.76	\$ 31,416.80
CASH ON HAND AS OF 30 FEB 2019	\$ 31,649.76	