

Minutes – NSW AFI Conference Call



Thursday, 14 September, 2017

Time	From: 18:03 hours To: 18:48
Attendees	Michael Forbes, Alex Visotin, Taylor Pallaton, Bob McKay, Steve Apps, Jason Taylor, Sonia Scott, Mark Pellegrino, Wayne Schweickle
Apologies	None

Acceptance of Previous Minutes

Motion to Accept Previous Minutes:

Moved: Bob McKay
Second: Taylor Pallaton
Vote: CARRIED

1. Correspondence In

The following correspondence was received:

Email from James Deters re Court Room Testimony Course
Email from Jim Munday re Certificates of Attendance
A letter from CBA confirming Merchant Account is closed
Letter confirming closing down the Society Cheque Account
A scam email purporting to be from ASIC
Email from Craig Beckett regarding his father's details and was corrected

Motion to Accept Correspondence In:

Moved: Michael Forbes
Second: Mark Pellegrino
Vote: CARRIED

Correspondence Out

Email to Jim Munday re Certificate of Attendance
Letter to IAAI in support of qualification renewal regarding Jim Munday
Letter IAAI in support of qualification renewal regarding Bob McKay
Taylor sent the Office of Fair Trading Financial Summaries

ATO Compliance and ABN Update

Wayne has concerns re Tax File Number and DOB for committee

Motion to Accept Correspondence Out:

Moved: Michael Forbes
Second: Jason Taylor
Vote: CARRIED

2. President's Report

Michael reported receiving an email from James Deters regarding the Court Room Testimony course. Will make enquiries with Anna Davey re a rerun of the course

Michael said the Have a date of the VAFI Education Meeting in Victoria is 11 October, 2017. Michael will supply costs for this trip to the Committee.

October Education Night ready to go and flyers posted.

Moved: Bob McKay
Second: Wayne Schweickle
Vote: CARRIED

3. Treasurer's Report

The Treasurer's Report was delivered by way of written reports attached

Moved: Mark Pellegrino
Second: Michael Forbes
Vote: CARRIED

4. Education Officer's Report

Steve Apps reported that everything is organised for 2017/18. The RFS have confirmed booking.

Steve also reported the December Education Fire Basics locked in.

Do we continue with RFS or FRNSW? Forbes no problem at either address. Wayne said FRNSW ramping up security.

Jason said the RFS were ok for 12 months

Steve asked for Bob McKay Case Study for February 2018, which Bob agreed to do

Fiona Jackson offered to present at the February Education Night. Sonia Scott to follow up.

Moved: Michael Forbes
Second: Alex Visotin
Vote: CARRIED

5. Webmaster's Report

Alex Visotin presented a short report. The flyer for the October Education Night is on the NSWAFI web site

There have been 250 visits to web site and 481 Facebook likes

Michael Forbes said any Committee Members who wants access to the NSWAFI Facebook page should ask and access will be granted.

Moved: Taylor Pallaton
Second: Jason Taylor
Vote: CARRIED

6. Merchandising Report

Jason Taylor reported that a couple of things had been sold from the web site and in the next couple of months may need to order new shirts.

AFI 2016 shirts gone. We still have some red & black

Moved: Bob McKay
Second: Michael Forbes
Vote: CARRIED

7. Membership Report

Taylor Pallaton reported the Membership list is updated and current. 136 current members

New members

David Walker RFS Electrical engineer. Nominated by Rick Miller

Peter Jones RFS. Nominated by David Tandy

McKenzie Delahunty – UTS. Nominated by Sonia Scott

Brendan Halliburton. We do not know where this person works or nominator is. Alex Visotin is to check

Fiona Jackson, FAS. Nominated by Sonia Scott Nom

Michael Forbes had told Michael Weeks, VAFI, that NSWAFI have 133 members

Tara Burton FRNSW – Paid membership dues

No objections were expressed regarding the above nominated membership applications.

Moved: Michael Forbes
Second: Mark Pellegrino
Vote: CARRIED

8. Business Arising

There was no business arising from the previous minutes.

9. New Business

Taylor Pallaton raised a question if membership is sought in the middle of the year what should be charged.

It was agreed that if membership is sought in the last three months a partial refund via PayPal is to be provided at a \$20.00 minimum.

Next Meeting 2 November, 2017 - Meeting concluded at 18:48 hours

Bob McKay
Secretary NSW AFI



NSW ASSOCIATION OF FIRE INVESTIGATORS

(IAAI CHAPTER NO 47)

INCOME AND EXPENDITURE ACCOUNT

MONTH ENDING AUGUST 2017

	YEAR ENDING 30/07/2017	YEAR ENDING 30/08/2017
INCOME	\$	\$
Interest Received	\$ 20.56	\$ 20.59
Conference	-	-
Membership	\$ 210.00	\$ 230.00
Merchandise	-	\$ 73.00
Books	-	-
Donations	-	-
Education Nights	20.00	\$ 10.00
	-	-
TOTAL INCOME	\$ 230.56	\$ 333.59
EXPENSES		
Licences/Compliances	-	\$ 45.00
Insurance	-	-
Conference	-	-
Paypal Fees	\$ 7.18	\$ 9.64
Bank Charges	\$ 11.00	\$ 11.00
Merchandise	-	-
Website/Domain Name	-	-
Audit	-	-
Stationery	-	-
Postage	-	-
Education Nights	-	-
Room Hire	\$ 200.00	-
Catering	-	\$ 250.00
Speakers Costs	-	-
Other	-	\$ 177.55
TOTAL EXPENSES	\$ 218.18	\$ 493.19
NET INCOME	\$ 32.38	\$ 159.60
PROFIT		LOSS



NSW ASSOCIATION OF FIRE INVESTIGATORS

(IAAI CHAPTER NO 47)

INCOME AND EXPENDITURE ACCOUNT

MONTH ENDING AUGUST 2017

	YEAR ENDING 30/07/2017	YEAR ENDING 30/08/2017
CURRENT ASSETS	\$	\$
Commonwealth Bank General Account	\$ 13.14	\$ 2.14
Firefighters Mutual Bank-S1 Account	\$ 4,289.61	\$ 4,188.00
Firefighters Mutual Bank -S10 Account	\$ 20,031.43	\$ 20,052.02
Paypal Account	-	-
NET ASSETS	\$ 24,334.18	\$ 24,242.16

INCOME & EXPENDITURE ACCOUNT

	YEAR ENDING 30/07/2017	YEAR ENDING 30/08/2017
GENERAL ACCOUNT	\$	\$
Net Profit/Loss Brought Forward	\$ 32.38	-\$ 159.60
Opening Balance 01/08/17	\$ 24,608.38	\$ 24,401.76
Adjustements	-\$ 306.58	-
CLOSING BALANCE	\$ 24,334.18	\$ 24,242.16
AS PER BANK ACCOUNT 30/08/2017	\$ 24,334.18	\$ 24,242.16
CASH ON HAND AS OF 30 AUGUST 2017	\$ 24,334.18	\$ 24,242.16

**NSW ASSOCIATION OF FIRE INVESTIGATORS****(IAAI CHAPTER NO 47)****INCOME AND EXPENDITURE ACCOUNT****MONTH ENDING JULY 2017**

	YEAR ENDING 30/06/2017	YEAR ENDING 30/07/2017
INCOME	\$	\$
Interest Received	\$ 26.09	\$ 20.56
Conference	-	-
Membership	\$ 1,430.00	\$ 210.00
Merchandise	-	-
Books	-	-
Donations	-	-
Education Nights	-	\$ 20.00
	-	-
TOTAL INCOME	\$ 1,396.09	\$ 250.56
EXPENSES		
Licences/Compliances	-	-
Insurance	-	-
Conference	-	-
Paypal Fees	\$ 37.26	\$ 7.18
Bank Charges	\$ 11.00	\$ 11.00
Merchandise	-	-
Website/Domain Name	-	-
Audit	-	-
Stationery	-	-
Postage	-	-
Education Nights	-	-
Room Hire	-	\$ 200.00
Catering	-	-
Speakers Costs	-	-
Other	-	-
TOTAL EXPENSES	\$ 48.26	\$ 218.18
NET INCOME	\$ 1,347.83	\$ 32.38
PROFIT		PROFIT

**NSW ASSOCIATION OF FIRE INVESTIGATORS****(IAAI CHAPTER NO 47)****INCOME AND EXPENDITURE ACCOUNT****MONTH ENDING JULY 2017**

	YEAR ENDING 30/06/2017	YEAR ENDING 30/07/2017
CURRENT ASSETS	\$	\$
Commonwealth Bank General Account	\$ 113.14	\$ 13.14
Firefighters Mutual Bank-S1 Account	\$ 26,734.37	\$ 4,289.61
Firefighters Mutual Bank -S10 Account	\$ 20,010.87	\$ 20,031.43
Paypal Account	-	-
Minus Conference Seed Money	-\$ 20,000.00	-
	-\$ 2,250.00	-
NET ASSETS	\$ 24,608.38	\$ 24,334.18
INCOME & EXPENDITURE ACCOUNT		
	YEAR ENDING 30/06/2017	YEAR ENDING 30/07/2017
	\$	\$
GENERAL ACCOUNT		
Net Profit/Loss Brought Forward	\$ 1,347.83	\$ 32.38
Opening Balance 01/07/17	\$ 25,510.55	\$ 24,608.38
Adjustments	-\$ 2,250.00	-\$ 306.58
CLOSING BALANCE	\$ 24,608.38	\$ 24,334.18
AS PER BANK ACCOUNT 30/07/2017	\$ 24,608.38	\$ 24,334.18
Conference Seed Money	\$ 2,250.00	
CASH ON HAND AS OF 30 JULY 2017	\$ 24,608.38	\$ 24,334.18

Nsw Association Of Fire
C/- FIRU LOCKED BAG 12
GREENACRE NSW 2190

Term deposit certificate

110 TERM DEPOSIT

RECEIVED
05 DEC 2016

Member/Customer Number	61114123
Deposit Number	308848
Account Name	NSW ASSOCIATION OF FIRE
Deposit Date	29 NOV 2016
Term (months)	3
Maturity Date	28 FEB 2017
Interest rate(pa)	2.4%
Amount Invested	\$20,000.00

Your deposit above has been accepted on the following conditions:

The minimum holding by any member shall be \$1000*.

Interest is calculated daily. It will be paid in accordance with your request, written at the date of deposit.

Unless instructions to the contrary are received from you on or before the maturity date, we will automatically reinvest the principal at the interest rate then payable and on the same conditions as set out in this certificate.